



User Guide

Veezi UsherPoint

Vista Entertainment Solutions
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About this document

The Veezi Usherpoint guide is designed as a short introduction in how to use this new application. As is our usual policy, it is written in the most basic, non-technical language, something even your kids would understand!

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Installation

1. First, download the app from the iTunes store to your desired device.
2. Once you've installed **Veezi UsherPoint**, click on the app button to open the application.

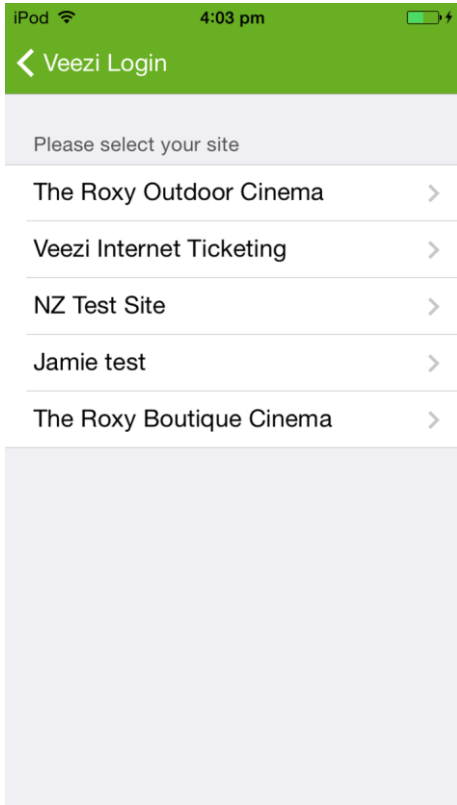
You'll be taken to **Veezi Back Office**.



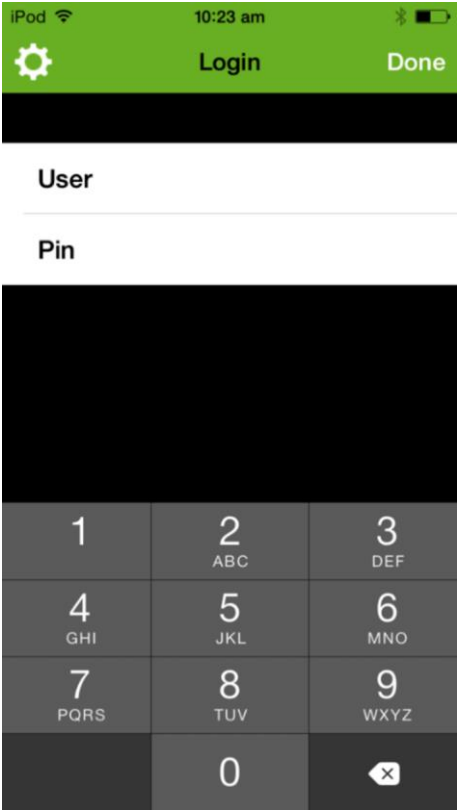
3. Log in using your usual user name and password.
4. Click **Done** once you've entered these details.

Select your Site

1. Once logged in, select the site that you want to use in conjunction with **Veezi Usherpoint**.



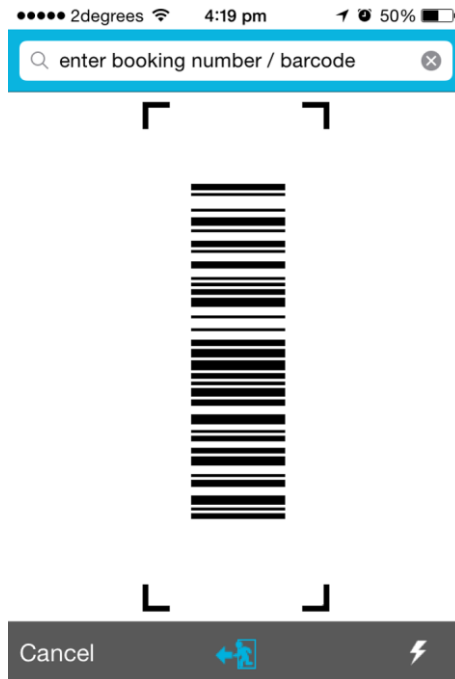
2. Next, enter your User number and Pin, then hit **Done**.



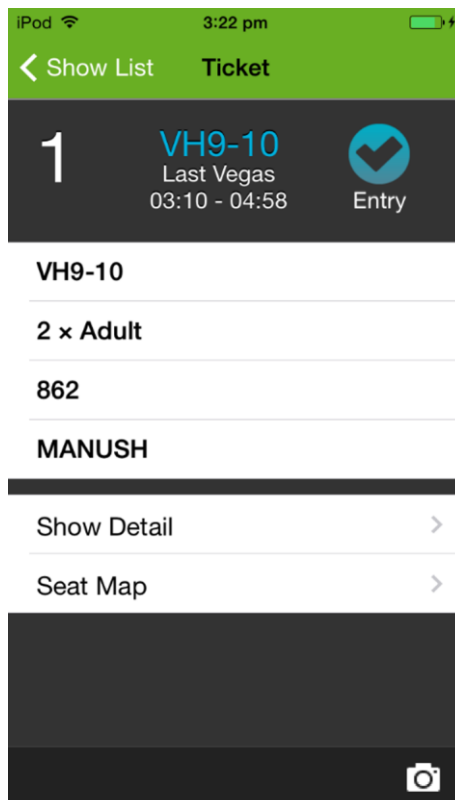
Note: If another user is already logged on with that User and Pin, **Veezi Usherpoint** will let you know and you'll need to select a different user/Pin combination.

Scanning a Barcode or Ticket

Once logged in, hitting either the 'camera' button or the volume control buttons will activate the **Veezi UsherPoint** scanning function.



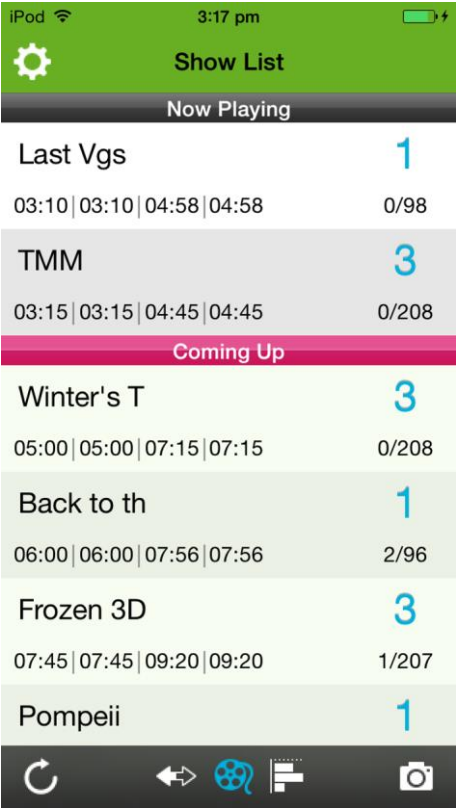
Once the barcode or ticket is scanned, it will then show the relevant customer ticket details on screen.



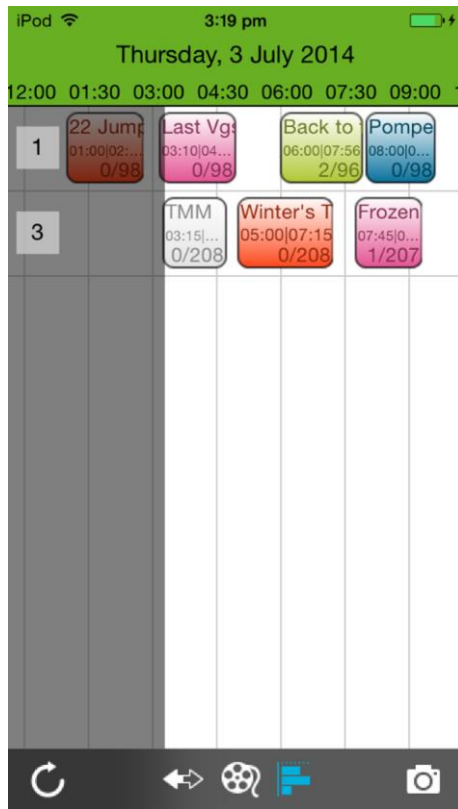
Show List Options

A Veezi UsherPoint user has 3 different options for viewing show data. You can choose between **Show List - All Session** view; **Show List - Grid View**; or **Show List - Transitions** view.

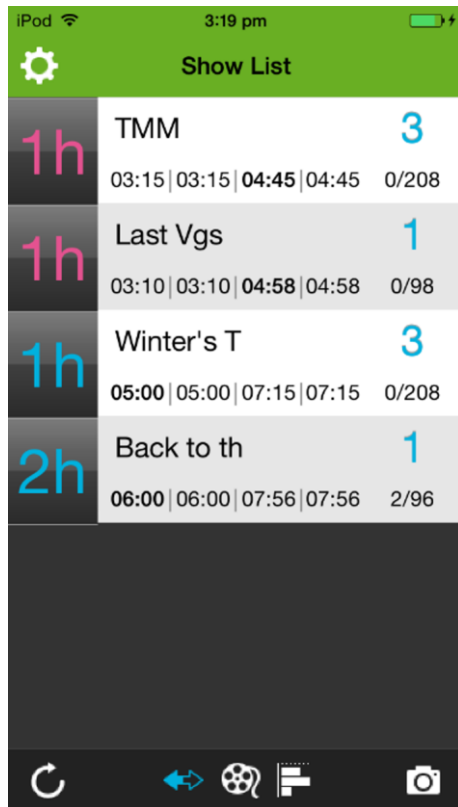
- **All Session** view: This view gives the Veezi Usherpoint user an overall view of shows, both currently playing and upcoming shows.



- **Grid view:** This view matches the Veezi programming view. Upcoming shows are displayed with their associated screen.

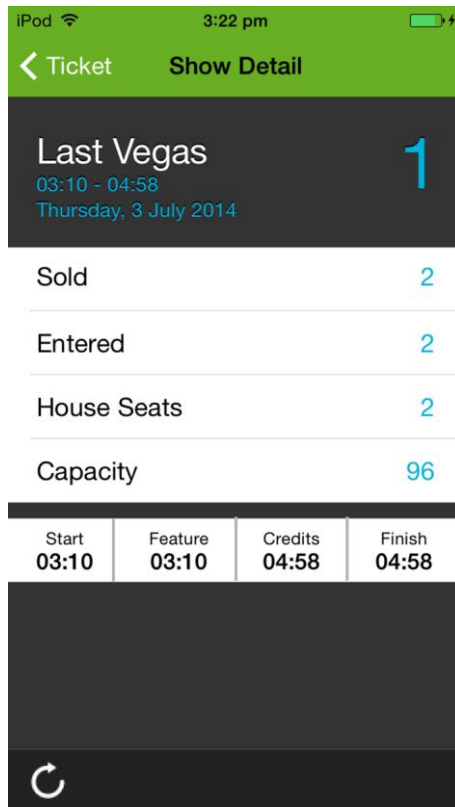


- **Transitions view:** This view gives the user a list of all the movies that will play next, with the times until those sessions.



Show Detail

By clicking on any show, you will be taken to the 'Show Detail' page which has the relevant show details for that specific session.

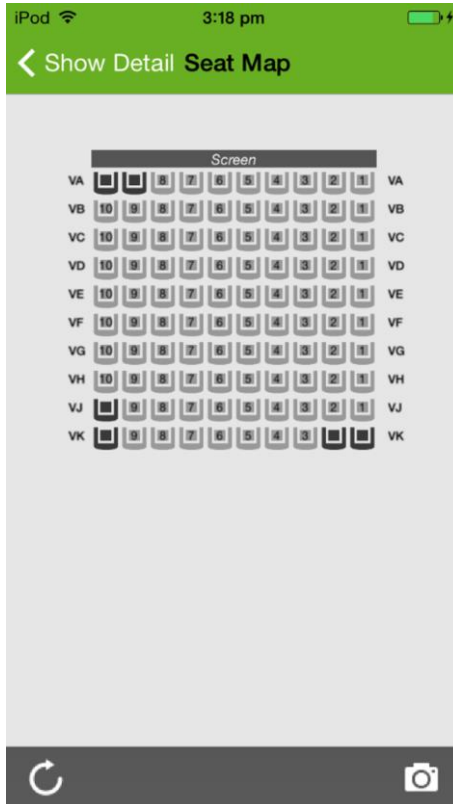


Details include the following information:

- Name of the show.
- Time and Date of the show/session.
- Number of seats SOLD.
- Number currently entered
- House Seats - How many seats are reserved for the 'house'; that is, your cinema/theater.
- Capacity - The grand total number of seats available for that specific show/session.
- Start - What time the session starts.
- Feature - What time the feature starts.
- Credits - What time the end credits start.
- Finish - What time the whole thing wraps up.

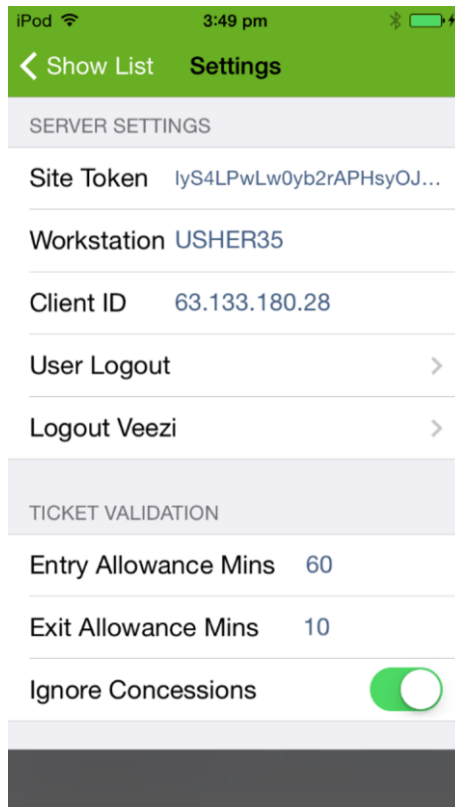
Seat Map

The **Seat Map** displays the currently allocated/sold seats. This seat data is real time and is continually updated from your **Veezi POS**.



Veezi UsherPoint Settings

Here are the details of all the various settings for **Veezi UsherPoint**, with a brief explanation of each parameter.



Server Settings

- **Site Token:** an autogenerated token that helps **Veezi** identify your cinema.
- **Workstation:** The specific name of the device you are using for Veezi UsherPoint.
- **Client ID:** The IP Address of your Veezi Usherpoint device.
- **User Logout:** When you have finished with Veezi UsherPoint, you'll logout from this point.
- **Logout Veezi:** Similarly, this will logout of Veezi altogether.

Ticket Validation

- **Entry Allowance Mins:** Allows the user the ability to determine the length of **Entry Allowance**.
- **Exit Allowance Mins:** Same as above, except for the exit process!
- **Ignore Concessions:** Gives the Veezi Usherpoint user the choice to allow entry for customers who have package tickets (e.g. may include concession items such as 3D Glasses).

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